

IASFAA BUSINESS MEETING MINUTES (Approved)
April 16, 2004

The IASFAA business meeting was called to order at 8:05 a.m by the president, Tracie Pavon. **A motion was made by Lois Mulbrook and seconded by Julie Dunn to approve the minutes of the Fall 2003 IASFAA Business Meeting minutes. The motion carried.**

Officer's Reports

Treasurer - Robin Fisher reported that the treasurer's report is on-line and is updated monthly. Fall conference came in under budget. Overall we are doing very well keeping our expenses down. The Finance Committee is discussing investment options.

Statement of Account

Jean Vander Wert motioned the treasurer's report be accepted. Mike Epema seconded the motion. Motion carried.

Past President – Lois Mulbrook reported there are a couple of cd's left from the fall 2003 conference. Contact Lois if you would like one.

President – Tracie Pavon thanked the members for the opportunity to serve.

President Elect – Julie Dunn reported that she plans to go to Springfield, IL on Sunday as part of the MASFAA exchange.

Vice-President – Jean Vander Wert thanked those who worked with this year setting up telenets, with a special thanks to Mary Emke from Iowa Valley Continuing Education in Marshalltown.

Secretary – Jen Sassman no report

Delegates – Mike Epema, Amy Gaffney and Nancy Ferguson no report

ICSAC Report

ICSAC – Julie Molenburg no report.

Committee Reports

Associate Members – Cathy Hoch recap of what the committee did this year. It included the Reading First programs in Davenport and Des Moines. Also, the volunteer project to encourage the membership read in elementary schools. She also thanked her committee members for their work throughout the year.

Awards – Mary Jacobson thanked her committee members for all they have done this year. She mentioned the Awards Committee did receive a lot of good nominations. She congratulated the award winners and thanked them for their dedication and service to the profession.

By-Laws (Delegates) – No report, however, Tracie mentioned that the delegates have worked continuously to update the by-laws. She is comfortable currently with the by-laws being consistent with policy.

Community Outreach: Luann Beckel introduced and thanked her committee members for their tireless work throughout the year. They kept busy this several projects, including four successful College for a Day events. She also mentioned that Frieda moves each year to the campus that promotes financial aid awareness throughout Financial Aid Awareness month, February. This year Frieda will move from Coe to Mount Mercy.

Electronic Services: Nancy Ankeny thanked Heather Anderson and Maryls for helping to key in data in the electronic database. We currently have 254 paid members.

Federal and State Issues: Jen Sassman reported the following for John Parker:

**2003-04 IASFAA Federal and State Issues Committee Report
John Parker, Chair**

April 16, 2004

The duties of the Federal and State Issues Committee for 2003-04 were as follows:

Duty 1: Provide the membership with current information regarding issues pertaining to financial aid at the federal and state levels, including but not limited to distribution of the Iowa College Student Aid Commission's agenda notices and meeting minutes.

Duty 2: Prepare and provide periodic training to the membership on effective ways to interact with state and federal lawmakers.

Duty 3: Research and draft position papers for the membership, at the direction of the President and Executive Council.

Duty 4: Coordinate the annual IASFAA Legislative Day.

The Committee carried out the following activities in relationship to those duties.

Activity #1: Utilized the IASFAA list to post regular and numerous legislative and regulatory information and prompts to the membership. The posting were grouped into three categories: (1) General Postings, (2) Legislative Alert Postings, and (3) Reauthorization Postings.

Activity #2: Promoted legislative advocacy by the members through postings to the IASFAA list and involvement in the annual Iowa Legislative Day (coordinated by IACAC). In total 17 IASFAA members participated in the Iowa Legislative Day on February 18, 2003.

Activity #3: Presented the membership with information from a national perspective at the spring IASFASA Conference through the facilitation of involvement of Ken Redd, NASFAA Director of Research and Policy Analysis in the IASFASA Conferences.

Finance: Tracie Pavon reported that IASFASA is fiscally strong. This Wednesday there is a meeting planned with financial advisors to get direction on investment options. The hope is to find ways to make more return on investments.

Long Range Planning: Debbie Craig reported the following with charts shown in Appendix A.

Long Range Planning Committee Report April 16, 2004

Chair: Debbie Craig
Members: As designated by IASFASA By-laws
President – Tracie Pavon
President-Elect – Julie Dunn
Past-President – Lois Mulbrook
Sponsorship Chair – Bev Hickman
Treasurer – Robin Fisher

Activity: Dues have been approved for 2007-08 at \$60 per member

Comments: Whereas I was feeling guilty that I was unable to spend much time on Long Range Planning Committee activities this year, I took great comfort knowing that our organization has long range plans in place. We keep growing and getting better. We have quality members who care about their profession and helping families. My thanks to all who take great responsibility in maintaining IASFASA's reputation as a quality organization that is fiscally strong. If you have thoughts on IASFASA's long range plans, please let us know.

Mentoring Task Force: Connie Jensen reported that the committee consisted of a good group of members who were relatively new to the association. She thanked the committee for their work this year.

Newsletter: Tracie Pavon reported for Heather Doe that the latest newsletter is on the web-site.

Professional Development: Julie Molenburg thanked her committee and subcommittee.

Program: Beth Oakes thanked her committee. She also put in a plug to volunteer for the program committee stating there is a lot to do, but it is such a large committee the duties are dispersed and they have a lot of fun.

School Relations: Steve Loven reported that the annual training for high school guidance counselors was held on Thursday, October 30th over the ICN. The program was carried on 34 ICN sites around the state. 180 counselors signed up for the training, in addition to 21 IASFAA members who served as site hosts. Steve thanked to the IASFAA members who volunteered to be a host. The topics included the basic financial aid process, FAFSA update and common mistakes, FAFSA on the web, ICSAC update, and an update from the Community Outreach Committee. Steve also thanked his presenters: Roberta Johnson from Iowa State, Connie Jensen from AIB, John Holland from the College Planning Center, Julie Leeper from ICSAC, and Luann Beckel from ILINK.

The financial aid night over the ICN was held on Thursday night, January 29th originating from Valley High School in West Des Moines. The program went out to 19 sites throughout the state; however, 2 of the sites had no one attend. A total of 128 people representing 86 families attended the program. Although the numbers were down from the previous year, the comments again were very favorable. Steve thanked his committee members: Nancy Ferguson from ICSAC, John Holland from the College Planning Center, Connie Jensen from AIB, and Roberta Johnson from Iowa State. Finally, these programs could not be held without the generous financial support from the Iowa College Student Aid Commission. We thank them for their support.

Site Coordinating: Jeff Fritz reported that the Fall Conference will be October 6-8, 2004 in Okoboji, IA. He also thanked his committee, which consisted of Pam Perry and Don Duzik.

Sponsorship: Bev Hickman thanked all of the sponsors and Robin Fisher for taking pictures. She also reminded the membership to thank all of the sponsors for their support.

Mentoring Task Force: Tracie Pavon mentioned that Don Duzik is working on a hardcopy of a membership brochure and thanked him for doing so.

Old Business – None

New Business – We discussed the Treasurer Elect position. It was mentioned that if approved, we would have to hold a nomination and election to get someone into that position. Julie Dunn will seek nominations on time so the new Treasurer Elect could receive NASFAA treasurer training. The Treasurer Elect would serve along side Robin Fisher, current Treasurer, for a year, then take over the treasurer position. At that time a new a Treasurer Elect would be elected. This person would receive payment for the organization, whereas the Treasurer would pay bills.

Tracie Pavon mentioned that Iowa is one of two states in MASFAA without this position.

The By-law updates were reviewed Cathy Ramakel inquired if the person would be bonded. Tracie Pavon said they would be. Lois Mulbrook motioned to accept the changes to the by-laws. Mike Epema seconded the motion. Motion carried.

It as also noted that Nancy Ferguson is resigning her position as Delegate with one year remaining in her term. Luann Beckel was unanimously voted to finish her term.

It was also noted that some members of IASFAA have been working in conjunction with the Governors office for the Governors Cup Race and First Ladies Walk to be held on Oct. 3, 2004. Each college president and financial aid officer will receive notices to volunteer at the events, which start and end at Terrace Hill.

Nancy Ferguson motioned to adjourn the meeting. Robin Fisher seconded the motion. Motion carried. The meeting was adjourned at 8:40am

Respectfully submitted,

Jen Sassman
Secretary