

**IASFAA EXECUTIVE COUNCIL TELENET MINUTES - Approved
November 3, 2004**

President Julie Dunn called the meeting to order at 12:34 p.m.

Members of the Executive Council present were: John **Beneke**, Debbie **Craig**, Julie **Dunn**, Brenda **Easter**, Robin **Fisher**, Amy **Gaffney**, Tracy **Havener**, Beverly **Hickman**, Catherine **Hoch**, Connie **Jensen**, Steve **Loven**, Paula **Mitchell**, John **Parker**, Tracie **Pavon**, Cindi **Reints**, Mary Jo **Smith**, Aaron **Steffens**, Brandi **Stone-Miller**, Jean **Vander Wert**, Gretchen **Zimmermann**.

Julie Dunn requested a motion to approve or correct the October 7, 2004 Executive Council meeting minutes. Tracie Pavon made the motion to accept the minutes as written. Robin Fisher seconded the motion. Motion carried.

Treasurer's Report: Robin Fisher/Aaron Steffens

Aaron reported that he is receiving money everyday for the upcoming Support Staff Training. Robin reported that conference expenses will be paid soon and she provided the following financial reports.

IOWA ASSOCIATION OF FINANCIAL AID ADMINISTRATORS	
Summary Balance Sheet	
As of November 2, 2004	
	Total
ASSETS	
Current Assets	
Bank Accounts	82,878.91
Total Current Assets	\$ 82,878.91
Other Assets	45,000.00
TOTAL ASSETS	\$ 127,878.91
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	127,878.91
TOTAL LIABILITIES AND EQUITY	\$ 127,878.91

Tuesday, Nov 02, 2004 05:20:20 PM GMT-6 - Cash Basis

IOWA ASSOCIATION OF FINANCIAL AID ADMINISTRATORS		
Profit & Loss		
October 7 - November 3, 2004		
	Total	
	Oct 7 - Nov 3,	Jul 1 - Nov 3,
	2004	2004 (YTD)
Income		
DUES	715.00	12,595.00
INTEREST INCOME		
DIVIDEND INCOME		1,073.02
Total INTEREST INCOME	\$ 0.00	\$ 1,073.02
REG FEES		
CONFERENCE - Fall	3,960.00	7,265.00
Exhibit Fees - Fall	250.00	750.00
NASFAA Materials - Fall	612.00	1,224.00
NASFAA TRAINING - Fall	240.00	525.00
SUPPORT STAFF TRNG	460.00	460.00
Total REG FEES	\$ 5,522.00	\$ 10,224.00
SPONSORSHIPS	3,000.00	9,000.00
Total Income	\$ 9,237.00	\$ 32,892.02
Expenses		
ASSOC REP	853.19	2,154.18
Association Travel	963.49	963.49
Total ASSOC REP	\$ 1,816.68	\$ 3,117.67
ASSOCIATE MEMBERS	0.00	0.00
AWARDS	45.74	45.74
CMMNTY OTRCH		
Meals		55.65
travel		72.00
Total CMMNTY OTRCH	\$ 0.00	\$ 127.65
ELECTRONIC SRVS		494.70
FINANCE		721.97
Postage	32.83	32.83
Total FINANCE	\$ 32.83	\$ 754.80
MENTORING TASK FORCE		
Gifts - Fall Conference	72.51	72.51
Meals - Planning	32.56	32.56
Travel - Planning	38.25	38.25
Total MENTORING TASK FORCE	\$ 143.32	\$ 143.32
PROF DEV	28.13	265.88
LEADERSHIP SYMPOSIUM		-50.00
NASFAA training	1,824.78	1,824.78
Other		91.25
Total PROF DEV	\$ 1,852.91	\$ 2,131.91
PROGRM COMM	50.00	225.73
Fall Conference Entertainment	232.54	232.54
Fall Conference Printing	115.50	115.50
Travel - Planning		403.88
Total PROGRM COMM	\$ 398.04	\$ 977.65
SITE COORD COMM	177.60	353.35
SITE SELECT COM (deleted)		54.90
SPECIAL PROJECTS	87.58	1,329.63
Total Expenses	\$ 4,554.70	\$ 9,531.32
Net Income	\$ 4,682.30	\$ 23,360.70

Wednesday, Nov 03, 2004 11:59:03 AM GMT-6 - Cash Basis

John Beneke motioned to accept the treasurer's report. Connie Jensen seconded the motion. Motion carried.

OFFICERS REPORTS:

Past President: Tracie Pavon no report.

President: Julie Dunn reported that she attended MASFAA is in now representing IASFAA on the MASFAA Executive Council. At the conference - she, John Parker and Steve Loven were recognized for 25 years of service.

In March, our new president-elect will attend leadership training sponsored by MASFAA

Howard Thomas, MASFAA President, will attend and present at our spring conference.

Julie Dunn updated us on the outcome of a special executive board meeting to decide on the Tim Fitzgibbon's request of IASFAA to present a special John Heisner Memorial Lifetime Achievement award to Gary Nichols at his retirement gathering in December. The board denied Tim's request. Julie has talked with Tim about the outcome.

President Elect: John Beneke is looking for candidates to run for office during the election in January. Please let him know if you have any suggestions. He will contact Nancy Ankeny regarding the process to solicit nominations on the website from the general membership. Julie Dunn will provide him an election time-line.

Vice President: Connie Jensen indicated that Iowa Student Loan will once again be offering \$5000 grants. Heather Doe contacted her to ask if the Executive Council like to continue to assist with the review/selection process. Do we want to do this? Sure. Current timeline for the grant process: Information will be provided to schools in late November. Proposals need to be returned to ISL in January. The Executive Council would review the proposals in early February.

Secretary: Gretchen Zimmermann no report.

Delegates: Brenda Easter, Amy Gaffney, Jean Vander Wert
The Review of the Treasurer's books will be discussed at the December Retreat.

ICSAC UPDATE/REPORT: Brenda Easter reminded everyone that November 15, 2004, is the Iowa Grant Survey due date. She reported that President Bush signed into law H.R. 5186, the "Taxpayer-Teacher Protection Act", which significantly increases loan forgiveness for certain teachers. She indicated that the Commission would be preparing some tools that colleges/universities could use to promote this benefit to students. Brenda reported that Diane Forrest will join Dave Keczy at the ILINK service center on November 8, 2004. She reported that there is still student assistantship grant funding available. Matt Brown will be sending information to colleges/universities via e-mail soon. Matt is also evaluating the Default Reduction Grant program and will be contacting the 14 colleges/universities who participated for follow-up information. Finally, Brenda reported that a new Outfitters website will go live in the next couple of weeks. Matt will be in contact with colleges/universities in the next few weeks to create user id and passwords.

COMMITTEE REPORTS:

Associate Members: Cathy Hoch reported that her committee had two major events in October. The committee coordinated registration for the First Lady's Walk for Dollars for Scholars which was held on October 3rd. This was IASFAA's volunteer project for the year. Thanks to those who volunteered to help: Chris Keahi, Tracy Havener, Mimi Coenen, Roberta Johnson, Rebecca Feldman, and Julie Molenburg, and to all those who walked. The committee also coordinated the charity event at the Fall Conference. A silent auction and golf outing raised \$1,000 for Iowa Dollars for Scholars. A check was presented at their board meeting on October 28th. Next up for the committee is the John Moore Award. Materials will go out in February.

Awards: Paula Mitchell no report.

By-Laws: Delegates no report.

Community Outreach: Planning for the early awareness activity – Make High School Count - is underway. Tracy Havener indicated that she has received nine RSVPs from schools who will have booths at the event. Two schools are providing T-shirts. Robin Fisher indicated that Luther College is hosting the event. They have 30 signed up for dinner. Local resources are being used for speakers. Information will be sent to families who would like to, but are unable to attend.

Electronic Services: Nancy Ankeny absent, no report.

Federal and State Issues: John Parker/Matt Brown
IASFAA Federal and State Issues Report
November 3, 2004

I. Review of committee goals and activities:

Goal 1: Provide the membership with current information regarding issues pertaining to financial aid at the federal and state levels.

Current Activities:

1. Reauthorization, legislative, and regulatory updates are posted regularly to the list serve. In particular, when the 109th Congress convenes in January 2005, the Committee will inform the membership of the "outlook" for Reauthorization. The Committee has encouraged the NASFAA Reauthorization Task Force to post monthly updates regarding the Reauthorization process.

Future Activities:

1. Work with the Program Committee to offer a Reauthorization/Legislative Update at the IASFAA Spring Conference.

Goal 2: Provide and promote legislative advocacy opportunities to the membership.

Current Activities:

1. Planning is underway for IASFAA's participation in the "Visit the Hill" day that is coordinated by IACAC. John Parker, Steve Loven, and Matt Brown are on the IACAC planning committee for that event. They will be responsible for planning the financial aid breakout sessions. The date of the event will be Wednesday, February 16 in coordination with the IASFAA Director's Drive-In Workshop which will be held on the 15th. IASFAA will offer "travel scholarship" totaling \$375 to FAOs who bring students to the event.

Future Activities:

1. Promote legislative contact with State Legislators through individual meetings with FAOs and students within each Iowa legislative district.
2. Promote legislative contact with U.S. Representatives and Senators through meeting with FAOs and students with staff at each legislator's Iowa based office.
3. Promote attendance by FAOs and students at Iowa "town meetings" that are held by U.S. Representatives and Senators.

Finance: Julie Dunn reported that volunteers for the investment taskforce will meet in Des Moines on Friday, November 19th.

Also, Five year core and non-core budget items will be discussed at the December retreat.

Long Range Planning: Debbie Craig no report.

Mentoring Task Force: Mary Jo Smith reported that based on numerous comments she has received, regarding the Newcomer's Event at the conference, she feels very good about the interaction and event.

Newsletter: Heather Doe absent, no report. Julie Dunn let us know that Friday the 5th is the deadline for submission of newsletter articles.

Professional Development: Cindi Reints reported on the activities of the Professional Development Committee.

1. NASFAA training went very well.
 - Thanks to Roberta and Clare for a great job.
 - Also thanks to Rob Piechota and Karen Gagnon for assisting with the logistics of the training.
 - Training packets are available. Aaron will send a notice to the membership to let them know that packets are available.
2. Only two people applied for the conference scholarship – any thoughts??
 - This topic may be discussed further at the December retreat. There was discussion about revisiting the requirements for eligibility.
3. Support Staff Training:
 - November 9th at the DMACC campus in Newton

- We have 57 registered as of today.
 - Please encourage your staff members to attend. Cindi thinks it will be a good one.
 - Reviewed the agenda – there will be an icebreaker with little prizes. Steve Loven will present.
4. Drive-in Workshop:
- Tuesday, February 15, 2005
 - Legislative Day will be Wednesday, February 16, 2005
 - No location has been selected at this time.

Program: Lora Juhl reported that there will be a planning meeting for the spring conference in December. She has received information on conference registration fees.

School Relations: Steve Loven provided the following report:

We currently have 179 counselors signed up for the Financial Aid training over the ICN on November 4th. In addition, thank you to the 20 IASFAA volunteers serving as site coordinators. Thanks to this year's presenters; Roberta Johnson from Iowa State, Connie Jensen from AIB, John Holland from the College Planning Center, Julie Leeper from ICSAC, and Tracie Pavon from Simpson. Our next event is our annual Financial Aid Night over the ICN, scheduled for January 27th, 2005. We currently have 13 high schools signed up for this program. Thanks also to ICSAC, for their generous financial support of the ICN programs.

Site Coordinating: Don Duzik absent, no report.

Sponsorship: Bev Hickman reported that for the fall conference sponsorship increase by one in each of the following categories – Silver and Exhibitor. There were four Gold sponsors, which is one less.

OLD BUSINESS: Our December Retreat will be held at Grinnell College on December 10th from 10:00 a.m. to about 2:30 p.m. More information will be made available later. Gretchen is to call Julie about the retreat next week.

NEW BUSINESS: None

Connie Jensen made the motion to adjourn the meeting. Robin Fisher seconded the motion. Motion carried.

Meeting adjourned at 1:13 p.m.

Respectfully submitted,
Gretchen Zimmermann
Secretary