

**IASFAA EXECUTIVE COUNCIL MINUTES**  
**Wednesday, November 13, 2002**

President Lois Mulbrook called the meeting to order at 5:00 p.m.

Members of the Executive Council present were: Nancy Ankeny, Luann Beckel, Mary Bloomingdale, Carol Bogaard, Curt Bolte, Debbie Craig, Heather Doe, Mike Epema, Nancy Ferguson, Robin Fisher, Jeff Fritz, Karen Gagnon, Bev Hickman, Christina Hlas, Cathy Hoch, Mary Jacobsen, Merlyn Kathol, Steve Loven, Joan Meyer, Chris Morgan, Julie Molenburg, Lois Mulbrook, Beth Oakes, John Parker, Tracie Pavon, Mary Jo Smith, Jean Vander Wert and Laurie Wolf.

The minutes from the October 2, 2002 telenet were approved. Chris Morgan made the motion to accept. Nancy Ferguson seconded the motion. Motion carried.

Chris Morgan gave the **Treasurer's Report**.

As of November 4, 2002, IASFAA had income of \$32,801.42 and expenses of \$7989.87 resulting in net income of \$24,811.55. Assets totaled \$115,855.98. Laurie Wolf motioned to accept the treasurer's report. Merlyn Kathol seconded the motion. Motion carried.

Mike Epema made a motion to accept the changes that Chris Morgan had recommended to the Treasurer's policy. Chris Morgan seconded the motion. Motion carried.

There was discussion on where the money is located, if it is earning the most interest possible and how it was decided where it would be located. It was decided that the Finance Committee should review the current situation.

**Officer's Reports:**

**Past President** Laurie Wolf reported that she and the delegates would get together at 7:00 p.m. in room 803 to review the books.

**President** Lois Mulbrook reported that the Winter Retreat had been set for Tuesday, December 17 at Iowa Falls from 9:00 a.m. to 3:00 p.m. Everyone was reminded that there is a \$10 gift exchange. If there is inclement weather everyone will be notified and we will do a telenet from 9:30 to 1:00 that same day. The MASFAA exchange between states is proceeding with the possibility that an Iowa Representative would go to the Indiana state conference and a Michigan rep would attend the Iowa conference in the spring.

**President Elect** Tracie Pavon reported that the Fall 2003 conference has been set for Davenport. Curt has done some research with the area hotels. Curt and Tracie would like to go with the Holiday Inn. They are very affordable and they want our business. Room charges are around \$72. There is plenty of free parking. The exhibit space will be adequate and there are no table or skirting charges. Also, no electric or phone line charges unless additional lines need to be installed. Executive council approved the booking of the Holiday Inn for November 11-14, 2003.

Tracie will be handing out paper nomination forms at the business meeting on Friday. She will also send an email to the membership on Monday directing people to the website where they can submit nominations. The timeline for the elections will allow for the new officers to be announced to the membership in late January. Tracie is very excited about the election process being moved up. She feels that the new president-elect will benefit greatly from the earlier NASFAA leadership training.

The Executive Council retreat will be held on June 9<sup>th</sup> and 10<sup>th</sup> at Simpson College in Indianola. Tracie and Curt will plan a social event for the group.

**Vice President** Merlyn Kathol had no report.

**Secretary** Joan Meyer had no report.

**Delegates** had no report.

**Committee Reports:**

**Associate Members:** Mary Jo Smith reported that she thought the video about Jamie and Jim's Kids went very well at lunch and hoped the auction results would be as good. She also mentioned that we will keep supporting the Ronald McDonald houses.

**Awards:** Mary Bloomingdale reported that the committee was very disappointed in the number of award nominations that were received and encouraged every one to submit nominations for awards.

**By-Laws:** No report.

**Community Outreach:** Christina Hlas challenged everyone present to do something for Financial Aid Awareness month in February.

**Electronic Services:** Nancy Ankeny reported that the new website is up. An individual can change their password under member services. We currently have 236 paid members. After checking committees for unpaid members we lost two Department of Ed people because they can't belong to the organization as paid members due to budget cuts.

**Federal and State Issues:** John Parker reported that William Hansen is on his way to the conference. John is planning to invite Senator Harkin to the Spring Conference. He ordered 100 of the handbooks and they will be made available to the Financial Aid Directors that request them first. There was much discussion on the value of Legislative Day. John will send information out to the listserve explaining its purpose and what happens during the visit to the hill.

**Finance:** No report.

**Long Range Planning:** There was a motion by Mike Epema to approve the budget for 06-07. Laurie Wolf seconded the motion. Motion carried.

**Site:** Linda will update us at the business meeting.

**Program:** Jean VanderWert asked that we approve giving a 100% refund of registration fee to Kim Baumler, whose mother-in-law passed away and to Duane Polsdorfer, who went home sick. Chris Morgan made the motion to accept. Merlyn Kathol seconded the motion. Motion carried.

**Newsletter:** Heather Doe reported that the deadline for the next edition would be on December 3<sup>rd</sup>.

**Professional Development:** Carol Bogaard reported that NASFAA training was held Tuesday and Wednesday, November 12-13, at Hawkeye Community College. Fifty-six people attended the training. Thanks to Duane Polsdorfer and Tim Kremer who were the presenters. Topics included identifying Non-Title IV financial aid resources and their treatment in packaging; statutory regulations and definitions; treatment of Veteran benefits, Americorps, Voc Rehab, BIA, Health and Human Services; IRS Educational Provisions (Section 529 Plans, etc.); packaging principles, models and considerations; and good practices and ethical issues. The training has been videotaped and the tape will be available by contacting Julie Molenburg at the Iowa College Student Aid Commission, or IASFAA members can go to the IASFAA website and to the Professional Development section. Spring NASFAA training will not be offered this year due to the expenses involved vs. the topics being offered.

Fourteen newcomers are attending the Fall Conference, and four people received scholarships to attend.

Members should mark their calendars for Monday, February 3, 2003 for the Director's Drive-In Workshop. It will be held at AIB in Des Moines. Watch for more details as they become available.

Committee members are researching the possibility of holding a mini-conference for support staff.

The Leadership Symposium has had its first set of meetings October 9<sup>th</sup> and 10<sup>th</sup>, which included the 5<sup>th</sup> group of participants to go through the program. The participants include: Nancy Ankeny, Cecilia Cedillo, Nancy Ferguson, Robin Fisher, Julie Haack, Lora Juhl, Dennis Kurtz, Paula Mitchell, Amy Perrin, Robert Piechota, Cindi Reints, Jen Sassman, Gretchen Zimmerman

The two day program included special guests and topics that included: Goal Setting, Putting Goals into Action, the Meyer's Briggs Analysis, Making Your Mark, Why and How to Get Involved and Leadership motivation. The participants have chosen a Personal Development Project and have been given the task of continuous work on the project. The next two meetings of the 2002-2003 Leadership Symposium will be on February 7<sup>th</sup> and April 9<sup>th</sup>. The planning team this year consists of Cathy Hoch, Julie Molenburg, Debbie Craig and Catherine Remakel.

The Professional Development Committee members include: Julie Dunn, Don Duzik, Tracy Havener, Connie Jensen, Julie Molenburg, Beth Oakes, Cindy Peiffer, Robert Piechota, Cathy Remakel, and Linda Schwinn.

**School Relations:** Steve Loven reported that the annual training for high school guidance counselors was held on Thursday, November 7<sup>th</sup> over the ICN. The program was carried on 39 ICN sites around the state. 158 counselors signed up for the training, in addition to 25 IASFAA members who served as site hosts. Thanks to the IASFAA members who volunteered to be a host. The topics included the basic financial aid process, FAFSA update and common mistakes, FAFSA on the web, ICSAC update, and scholarship scams and higher education tax benefits. I want to thank my fellow presenters: Roberta Johnson from Iowa State, John Holland from the College Planning Center, and Julie Leeper from ICSAC.

**Site Selection:** Curt Bolte reported that for the Spring Conference we would be staying at the Radisson. The Spring 2004 conference will be held at the West Des Moines Marriott. They are pressuring Curt to sign a contract. We will discuss at the Winter Retreat whether we should move our contract signing date out 1 ½ years instead of just one year in advance.

**Sponsorship:** Robin Fisher reported:

<u>Fall Conference 2002 Participation</u>		<u>Fall Conference 2001 Participation</u>	
Gold Sponsors	6	Gold Sponsors	5
Silver Sponsors	1	Silver Sponsors	2
*Bronze Sponsors	1	Bronze Sponsors	2
Exhibitors	5	Exhibitors	5
IASFAA Exhibit	1		
Total	13	Total	14

\*Not able to participate Fall 2002

<u>Sponsor/Exhibit Revenue (to-date)</u>		<u>Sponsor/Exhibit Revenue</u>	
In-Kind Support	\$14,322.78	In-Kind Support	\$13,178.52
Gold Sponsor paid	\$9,000	Gold Sponsor	\$9,000
Silver Sponsor paid	\$1,000	Silver Sponsor	\$2,000
Bronze Sponsor paid	\$500	Bronze	\$700
Exhibitor	\$1,250	Exhibitor	\$1,750
Total	\$26,072.78	Total	\$26,628.52
Revenue minus In-Kind = \$11,750		Revenue minus In-Kind = \$13,480	

**Mentoring Task Force:** Karen Gagnon reported that we should all let her know if there was anyone new out there that we are aware of. Lois suggested including a welcome letter from the president of IASFAA.

**Old Business: None**

**New Business: None**

Mike Epema made the motion to adjourn the meeting. Chris Morgan seconded the motion. Motion carried.

Meeting adjourned at 6:08 p.m.

Respectfully submitted,

Joan M. Meyer  
Secretary