

IASFAA BUSINESS MEETING MINUTES - Approved
October 8, 2004

The IASFAA business meeting was called to order at 10:30 a.m. by the president, Julie Dunn who requested a motion to approve the minutes from the Spring 2004 IASFAA Business Meeting. A motion was made by Robin Fisher and seconded by Connie Jensen. The motion carried.

OFFICERS REPORTS:

Treasurer's Report: Robin Fisher/Aaron Steffens

Robin provided the following reports.

Summary Balance Sheet As of October 7, 2004		IOWA ASSOCIATION OF FINANCIAL AID ADMINISTRATORS Profit & Loss September 1 - October 7, 2004		
		Total		
ASSETS	Total	Sep 1 - Oct 7, 2004	Jul 1 - Oct 7, 2004 (YTD)	
Current Assets				
Bank Accounts	\$ 77,903.49			
Total Current Assets	\$ 77,903.49			
Other Assets	\$ 45,000.00			
TOTAL ASSETS	\$ 122,903.49			
Thursday, Oct 07, 2004 07:42:42 AM GMT-5 - Cash Basis				
		Income		
		DUES	1,595.00	11,880.00
		INTEREST INCOME		
		DIVIDEND INCOME		684.90
		Total INTEREST INCOME	\$ 0.00	\$ 684.90
		REG FEES		
		CONFERENCE - Fall	3,400.00	3,400.00
		Exhibit Fees - Fall	500.00	500.00
		NASFAA Materials - Fall	612.00	612.00
		NASFAA TRAINING - Fall	285.00	285.00
		Total REG FEES	\$ 4,797.00	\$ 4,797.00
		SPONSORSHIPS	6,000.00	6,000.00
		Total Income	\$ 12,392.00	\$ 23,361.90
		Expenses		
		ASSOC REP		1,300.99
		CMMNTY OTRCH		
		Meals		55.65
		travel		72.00
		Total CMMNTY OTRCH	\$ 0.00	\$ 127.65
		ELECTRONIC SRVS	397.30	494.70
		FINANCE	67.28	721.97
		PROF DEV	237.75	237.75
		LEADERSHIP SYMPOSIUM		-50.00
		Other	91.25	91.25
		Total PROF DEV	\$ 329.00	\$ 279.00
		PROGRM COMM		175.73
		Travel - Planning		403.88
		Total PROGRM COMM	\$ 0.00	\$ 579.61
		SITE COORD COMM		175.75
		SITE SELECT COM (deleted)		54.90
		SPECIAL PROJECTS	1,242.05	1,242.05
		Total Expenses	\$ 2,035.63	\$ 4,976.62
		Net Income	\$ 10,356.37	\$ 18,385.28
Thursday, Oct 07, 2004 08:07:49 AM GMT-5 - Cash Basis				

Robin Fisher also reported that our largest expense for the month was a laptop for the Treasurer Elect.

Aaron reported that he received the laptop. As of this morning there are 230 paid members, so we are approaching the targeted number.

Tracie Pavon motioned to accept the treasurer's report. Amy Gaffney seconded the motion. Motion carried.

Past President: Tracie Pavon no report.

President: Julie Dunn reported that she will represent IASFAA at MASFAA where she will report on IASFAA activities. She will also be putting together a taskforce to explore investment options. She asked for volunteers (IASFAA members or anyone we know who has experience in this area), if interested e-mail her.

President Elect: John Beneke reported that co-chairs are named. He asked members to consider volunteering their time to the association.

Vice President: Connie Jensen no report.

Secretary: Gretchen Zimmermann no report.

Delegates: Brenda Easter, Amy Gaffney, Jean Vander Wert

Amy reported that the delegates with the President Elect convened on August 16, 2004 at DMACC in Ankeny to perform the annual review of the IASFAA Treasurer's books. Once again, things were kept in great order by the Treasurer which made this review go nicely. A few recommendations will be made to ease the process in the future, but overall it is evident that the Treasurer is maintaining IASFAA's financial records with great diligence. Amy indicated that a formal written report was prepared and would be provided to the executive council.

The other project assigned to the delegates has yet to get underway, and that is the creation of an IASFAA Fact book. The delegates will begin their assignments to bring that information together in the coming weeks and may call on the membership for assistance to dig out some old IASFAA records and memories.

COMMITTEE REPORTS:

Associate Members: Cathy Hoch reported on our charity event for Dollars for Scholars. The silent auction raised \$787 and the golf outing \$190 for a total of \$977. She extended her thanks to The Inn, who did not charge for the golf.

Cathy recognized her committee.

Chris Keahi indicated that there were 'Jack n Jills' available for those who golfed, in the lobby.

Awards: Mary Jacobsen indicated that she will be tweaking the year of service awards. She asked that we think of people to nominate for our spring awards.

By-Laws: Delegates no report.

Community Outreach: Tracy Havener thanked Brandi Stone-Miller and her committee for their hard work. They are in full swing. They are currently working on 'Make High School Count' which will happen at Luther College in November. The rest of the committee's events will occur after the start of the year.

Electronic Services: Nancy Ankeny had no official report, however, she encouraged us to log onto the IASFAA website, click on 'Member Services' and check the date we started in the financial aid profession. This is the field that the Awards Committee uses to select recipients for the year of service awards.

Federal and State Issues: John Parker indicated that they are looking for committee members. Also, NASFAA may start providing a monthly status report on the state of reauthorization. He provided the following report:

I. Review of committee goals and activities:

Goal 1: Provide the membership with current information regarding issues pertaining to financial aid at the federal and state levels.

Current Activities:

1. Reauthorization, legislative, and regulatory updates are posted regularly to the list serve.
2. Finalized arrangements for Larry Zaglaniczny, NASFAA Director of Congressional Relations, to attend and present at the IASFAA Fall Conference where he provided a Reauthorization/Legislative Update general session and an interest session on a related topic.

Future Activities:

1. Work with the Program Committee to offer a Reauthorization/Legislative Update at the IASFAA Spring Conference.

Goal 2: Provide and promote legislative advocacy opportunities to the membership.

Current Activities:

1. Made arrangements for a computer at the IASFAA Fall Conference on which attendees could email U.S. Representatives and Senators. Content templates were provided for the attendees and a prize drawing was conducted for those who sent emails.

Future Activities:

1. Planning is underway for IASFAA's participation in the "Visit the Hill" day that is coordinated by IACAC. John Parker, Steve Loven, and Matt Brown are on the IACAC planning committee for that event. The date of the event will be coordinated with the IASFAA Director's Drive-In Workshop. Current dates being considered for the event are Feb. 16th and Feb. 23rd. IASFAA will offer "travel scholarship" totaling \$375 to FAOs who bring students to the event.
2. Promote legislative contact with State Legislators through individual meetings with FAOs and students within each Iowa legislative district.
3. Promote legislative contact with U.S. Representatives and Senators through meeting with FAOs and students with staff at each legislator's Iowa based office.
4. Promote attendance by FAOs and students at Iowa "town meetings" that are held by U.S. Representatives and Senators.

Finance: Julie Dunn reported that they are putting together a budget and with Debbie Craig the Five Year Fiscal Plan.

Support Staff Training and the Leadership Symposium will be held in alternate years. This year Support Training will be provided. This is a wonderful opportunity for staff.

Long Range Planning: Debbie Craig no report.

Mentoring Task Force: Mary Jo Smith thanked the committee, Chad Olson - Co-chair, Shelly Brimeyer, Rebekah Feldman, Christina Hlas, Julie Ntem, and Teresa Franks. They held a very successful Newcomer dinner Wednesday evening with 10 newcomers and mentors. The executive Council and committee chairs also attended and gave the newcomers information regarding their duties and responsibilities and all newcomers were invited to fill out a volunteer form found in the program booklet.

They have also begun work on some regional events for members who are less involved.

Their third goal for the year is to create a welcome folder to provide to new people who come into our profession. We have a good start on that and will be continuing work on it when we meet again.

Newsletter: Heather Doe reported that the current newsletter is on the website. In a few weeks she will be sending an e-mail to solicit articles for the upcoming newsletter.

Professional Development: Cindi Reints recognized her committee. The committee is large this year because of the support staff training that will be held at the DMACC campus in Newton. Training is scheduled for November 9th. Please send support staff to this a wonderful event which is being planned in conjunction with the admission organization. An email will be sent on Tuesday with more information.

She thanked Clare Campbell and Roberta Johnson for the NASFAA training prior to the conference, Robert Piechota and Karen Gagnon for their assistance in coordinating the training, and Tracy Havener for her help with the scholarship program.

Program: Lora Juhl recognized and thanked her committee for dedicating so much of their time to planning the conference at such a busy time of the year. Much of the planning was done as classes were starting on campuses. She also thanked Nancy Ankeny for her help with electronic services, Don Duzik for site and Tara Kamin for her help with the design of registration materials.

School Relations: Steve Loven reported that they are currently in the process of planning two (2) big events. On November 4th there will be ICN Training for high school counselors at 30 sites around Iowa. He may be contacting members to ask for them to volunteer as a site coordinator. Then on January 27th there will be a Financial Aid Night on the ICN at 6 to 10 schools.

He thanked the committee. Then he thanked Iowa College Student Aid Commission for sponsoring these two events, since he does not have a budget.

Site Coordinating: Don Duzik reported that the Spring '05 conference will be in Mason City. He is lining up a site for Fall '05 and Spring '06. Fall '06 there will not be a conference because MASFAA will be in Des Moines.

Sponsorship: Bev Hickman thanked our sponsors and exhibitors.

OLD BUSINESS:

There are NASFAA Training Packets available for \$51. If interested, contact Aaron Steffens.

NEW BUSINESS: None

Mike Epema made the motion to adjourn the meeting. Don Duzik seconded the motion. Motion carried.

Meeting adjourned at 10:50 p.m.

Respectfully submitted,
Gretchen Zimmermann
Secretary