

IASFAA BUSINESS MEETING MINUTES (Approved)
November 14, 2003

The IASFAA business meeting was called to order at 11:40 a.m by the president, Tracie Pavon. **A motion was made by Jennifer Mason and seconded by Willie Larpenteur to approve the minutes of the Spring 2003 IASFAA Business Meeting minutes. The motion carried.**

Robin Fisher gave the treasurer's report. As of April 8, 2003, there was income of \$54,739.61, expenses of 31,285.16, for a net income of \$23,454.45. Our assets as of April 8th are \$11,5416.76. **A motion was made by Mike Epema and seconded by Barb Smith to approve the treasurer's report. The motion carried.**

Officer's Reports

Treasurer - Robin Fisher reported that IASFAA has \$38,247 of income and \$13,521 of expenses (not including the Fall 2003 Conference) year to date. The complete budget is on the IASFAA web-site for any member to view. Committee chairs might find it useful to access. Robin also reported IASFAA has assets totaling \$132.323 and is very fiscally sound.

The expense forms can be downloaded from the IASFAA web-site and faxed to Robin. Expense forms cannot be submitted electronically because the committee chair has to approve the expenses and documentation, such as receipts are needed for the records. The original receipts can be kept and copies can be faxed with the expense form.

Lois Mulbrook motioned the treasurer's report be accepted. John Dunsdon seconded the motion. Motion carried.

Past President – Lois Mulbrook reported that in October at the MASFAA conference, she finished serving as the Iowa Delegate to the MASFAA Executive Council. She is pleased to announce that as part of the 04-05 budget that was approved, the state exchange has now become a line item in the budget. The Executive Council also voted to increase the initial allowance for reimbursement per state to \$500. Iowa will be hosting a representative from Minnesota at our Spring Conference and Julie Dunn will be attending the Illinois conference in April.

In September, Lois assisted the delegates with the review of the Treasurer's books. That report will be given during the Finance Committee meeting.

Lois thanked everyone for their cooperation in getting her names and addresses of former members for the birthday bash. Even though Renee, her office manager, is not in attendance, she want to formally thank her for all the help she gave me with the Birthday Bash. She spent a lot of time putting together the displays and power point presentations.

President – Tracie Pavon thanked everyone for a great Fall 2003 conference. She also reminded everyone that the volunteer forms are on the IASFAA website.

President Elect – Julie Dunn also encourage the membership to volunteer. She also encourage the membership to nominate or consider running for office. The nomination forms are on the IASFAA website. Be looking for an email to solicit nominations. The elections will be on the same timeline as last year, so the appropriate people can attend NASFAA leadership in the spring.

Vice-President – Jean Vander Wert had no report.

Secretary – Jen Sassman had no report.

Delegates – Nancy Ferguson encouraged the membership to read the Policy and Procedures that have been newly updated. She also reported that with Lois Mulbrooks help the audit of IASFAA's financial records went very well.

Amy Gaffney mentioned that the most recent IASFAA Newsletter is promoting the talent survey that the delegates recently devised. It and the salary survey will be posted to the listserv. The talent survey will partially be used to help build on our programs and events.

ICSAC Report

ICSAC – No report.

Committee Reports

Associate Members – Cathy Hoch thanked her committee for their work so far. She also thanked the membership for donating and bidding on items at the silent auction. Her committee is planning a volunteer project in February and the John Moore Award in the spring.

Awards – Mary Jacobsen thanked the group for making Lucas Giambelluca, the recipient of the Student Success Story, so welcome. Her committee will be seeking nominations for various awards in the spring.

By-Laws (Delegates) – The delegates had no report, but Tracie thanked them for their continued efforts to update Policies and Procedures.

Community Outreach: Luann Beckel reported that the committee members are in the process of narrowing down the College for a Day events to be held at five locations this year. In addition, they are in the process of planning a Sophomore event for the Des Moines students who attended the 2003 event. They have invited Iowa's first lady, Christie Vilsack to join them for a dessert reception which will be held some time during the month of February in conjunction with Financial Aid Awareness Month.

Leanne Valentine has agreed to chair the subcommittee, Make High School Count. The event has tentatively been scheduled for February 9 and will be held at Buena Vista College.

The status of the Prairie Meadows grant will not be known until January 2004.

Electronic Services: Debbie Craig reported for Nancy Ankeny that IASFAA now has 247 paid members to date.

Federal and State Issues: John Parker reported that after the fall conference, the Legislative Day will be clarified and advertised. We should also be expecting more information to be sent via the listserv regarding reauthorization.

John also mentioned he is working on organizing regional breakfast meetings with key people to discuss reauthorization issues.

Finance: No report other than Tracie Pavon saying that a lot of issues regarding finance are on the agenda in December.

Long Range Planning: Debbie Craig reported that the future of IASFAA is sound. Dues will go up in two years. Soon we will have conversations regarding Iowa hosting MASFAA.

Mentoring Task Force: Connie Jensen reported that the Mentoring Task Force committee successfully organized a Newcomer Breakfast for fall conference newcomers, their mentors and elected officers. The breakfast was held on Thursday morning at 7:30. Welcome basket gift bags were distributed to all of the newcomers. The elected officers did a skit. The committee chairs were invited to stop by after the breakfast to discuss the goals of their committee and invite the newcomers to consider participation in their committee. Mary Jo thanked Amy Gaffney for all of the work she put into developing the elected officer skit. It was mentioned that the cost of the breakfast is to be charged to the Program Committee budget. The committee has a lot planned for the year and thanked everyone for supporting the new committee.

Next, the Task Force will concentrate on a regional activity engaging new and inactive IASFAA members.

Newsletter: Heather Doe reported that the fall newsletter is on-line for reading. The next newsletter will highlight the fall conference. Get pictures to Heather if you want them included in the newsletter. Everyone should also feel welcome to submit suggestions for a crossword. Colleges can also continue to submit information regarding famous alumnus. Heather suggested that if you delegate an article to another person, be sure to read the article over before its submission. Another item that may be added to the newsletters are quizzes. The next newsletter is projected to be released in January 2004.

Professional Development: Julie Molenburg reported that NASFAA training was successful. The drive-in workshop in February will be held at La James in Johnston. A Support Staff Workshop is also in the works for this spring.

Program: Beth Oakes thanked her committee members and reported that overall things have flowed well during the conference. The conference evaluations will be reviewed regarding the facilities as soon as possible after the conference.

School Relations: Steve Loven reported that the annual ICN training for high school guidance counselors was held on Thursday, October 30th. The program was transmitted to 34 sites throughout the state. They had 180 counselors sign up for the training, along with 21 IASFAA members who served as site coordinators. Steve thanked those who presented: Roberta Johnson from Iowa State, Connie Jensen from AIB, John Holland from the College Planning Center, Julie Leeper from ICSAC, and Luann Beckel from ILINK. The evaluations were again quite favorable.

The annual financial aid night over the ICN will be held on Thursday, January 29th originating from Valley High School in West Des Moines. Steve reported that currently 17 sites were approved to receive this training. Connie Jensen will assist him with the presentation.

Steve thanked his committee members: Roberta Johnson, Connie Jensen, John Holland, and Nancy Ferguson. A special thank you goes out to ICSAC for their generous financial support of these two projects.

Site Coordinating: Jeff Fritz reported that the tentative site and date for the Fall 2004 conference is Okoboji and October 6-8, respectively. More will come as details are worked out. NASFAA training is not likely to be available that early, so alternatives are being pursued.

Sponsorship: Bev Hickman reported that she was happy with the exhibitor room and the amount of traffic in the room. She also recognized all of the exhibitors and thanked them for their support.

Old Business – None

New Business – None

A motion was made by Don Duzik and seconded by Robin Fisher to adjourn the meeting. The motion carried. The meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Jen Sassman
Secretary