

IASFAA BUSINESS MEETING MINUTES
November 9, 2001

The IASFAA Business meeting was called to order at 10:40 a.m. **A motion was made by Julie Dunn and seconded by Lynn Hanna, to accept the minutes of the April IASFAA Business Meeting. The motion carried.**

Christina Hlas gave the treasurer's report. As of November 6, 2001, there was income of \$36,035.00, expenses of \$12,089.29, for a net income of \$23,945.71. Our assets as of today are \$111,123.99. **A motion was made by Barb Smith and seconded by John Dunsdon to accept the treasurer's report. The motion carried.**

Julie Molenburg had no report for the ICSAC.

Faye Heykants reported for the Associate Members committee. Faye introduced members of the committee. The Associate Member committee has had two meetings to plan activities for this year. They will be adding one more committee member due to the loss of a committee member. They coordinated two interest sessions for the Fall Conference as well as organizing the silent auction. They coordinated efforts to initiate the tab top program for the Ronald McDonald House. After the first of the year, the committee will be sending out the John Moore Award information to encourage schools to compete for this award. It will be presented at the Spring Conference.

Mary Bloomingdale reported for the Awards committee. The committee recently asked for nominations from the association for the Student Success Story award that was just presented during the Fall IASFAA Conference. The recipient this year, Misty Taylor from Muscatine Community College, will be invited to attend the signing of the proclamation declaring February as Financial Aid Awareness Month. All IASFAA members are encouraged to be thinking of fellow members that they would like to nominate for the Lifetime Achievement Award, the Distinguished Service Award, and the Meritorious Service Award.

Roberta Johnson was not present: no report for the By-laws committee.

Mary Jacobsen reported for the Community Outreach committee. The committee is busy with activities to fulfill their purpose, which is to provide information on financing higher education to communities other than the financial aid community. The committee is heading up the following activities: Golden Circle College Fair, Financial Aid Awareness Month, Financial Aid Chat Night, Visit College for a Day, and an Early Awareness project.

Nancy Ankeny reported for the Electronic Services committee. IASFAA has 228 paid members and 11 unpaid members.

Don Duzik reported for the Federal and State Issues committee. The committee is working on formulating state responses to address issues for the next reauthorization. A "Town Hall Meeting" was held at the Fall IASFAA Conference to gather issues and concerns of the Association and they will be handed over to the chair of the NASFAA Reauthorization Task Force. They are also looking at ways the Iowa financial aid community could be involved with initiatives in the Iowa General Assembly. Don introduced members of his committee.

Laurie Wolf reported for the Finance committee. Laurie reported that the delegates and the past president reviewed and approved the treasurer's books. The association is considering the possibility of hiring an accounting firm to occasionally complete the audit.

Cathy Hoch reported for the Leadership Symposium. The Leadership Symposium participants have concluded the first leadership session. It was a two-day (overnight) session held at Camp Hantesa. The 12 participants went through a program that included topics such as a Myers-Briggs Interpretation, Goal Setting, Making Your Mark, Leadership Motivation, and why and how to get involved in IASFAA. The first session was deemed a success by the participant evaluations and through other facets of communication. The participants now have the task of working on a Personal Development Project. They have already submitted their topics to the planning team, and they have begun work on their projects. This year the alumni of the Leadership Symposium will be participating in a mentor program that will include periodic contact with the current participants. The next session of the Leadership Symposium will be Friday, February 1, 2002.

Debbie Craig reported for the Long Range Planning committee. The committee is reviewing the future of IASFAA. They will have a report prepared for the IASFAA Executive Council Winter Retreat.

Julie Molenburg reported for the Newsletter committee. Julie thanked the members for providing information and articles for the newsletter. The next newsletter deadline is Friday, December 7, 2001.

Julie Dunn reported for the Professional Development committee. As of 11/2/01, 38 people were registered to attend NASFAA Training. Eight people have purchased the training packet only. The committee would like to thank Julie Molenburg, ICSAC, and Don Duzik, WITCC, for once again committing their time and talents to serve as our trainers. Conference handouts will be available under the Professional Development link of the IASFAA website as well as tapes of the NASFAA Training, Financial Aid 101, and the USED video conference on November 1st via the Training Library link. Future projects for the committee include the Drive-in Directors Workshop and Spring 2002 NASFAA Training.

Amy Gaffney reported for the Program committee. The IASFAA Program Committee held its first full committee meeting July 20 at the Holiday Inn – Ameristar Hotel in Council Bluffs. This initial meeting focused on planning this November's conference. The meeting involved a tour of both sites, brainstorming of general and interest session ideas, and assignment of the various tasks to be completed. This year's committee consists of twenty-four members. Some of the committee's goals this year include bringing in speakers from outside of IASFAA, staying within budget, and increasing new member participation. When the fall conference ends, the committee will be holding a debriefing meeting to review the success and any areas needing improvement. In December, the co-chairs will attend the IASFAA Executive Council Retreat and take away any new ideas or goals the Council charges. In January the committee will reconvene to begin planning the Spring 2002 Conference to be held at a new location, the West Des Moines Marriott.

Steve Loven reported for the School Relations committee. The annual training for high school guidance counselors was held on October 30 on the ICN. There were 175 counselors signed up for the training. This was down over 10% from last year. Steve thanked his fellow presenters: Roberta Johnson, John Holland, Chris Ditter, Julie Leeper, and Karen Sinclair from the State Treasurer's office. The topics included: the basics of financial aid, changes for next year, common mistakes, FAFSA on the Web, ICSAC update, and College Savings Iowa. The program went out to 39 sites throughout the state, and thanks to all the IASFAA members who served as site coordinators. The evaluation forms came back very favorable. The committee's next project will be two financial aid night programs over the ICN scheduled for January 28 and February 11. We currently have close to 20 high schools signed up for these programs. Steve thanked his committee members. A special thank you went out to the ICSAC for their financial support of the ICN programs.

Cindy Seyfer gave the Site committee report. Committee co-chairs Linda Miller and Cindy Seyfer acted as members of the Program committee also. This close coordination and interaction has been very helpful. Linda and Cindy joined the program committee for their July meeting at the Council Bluffs site. The Site Committee did not meet as a full committee prior to the conference but handled business via two telephone conference calls. This allowed them to keep costs at a minimum while still accomplishing the tasks. The committee worked closely with the Ameristar Casino and Holiday Inn Hotels to manage Fall Conference costs. In addition, the committee worked directly with Pratt Audiovisual regarding conference equipment needs. This allowed them to obtain the necessary equipment without the additional hotel surcharge. The Site committee will soon start planning for the Spring Conference.

Laurie Wolf reported for Curt Bolte and the Site selection committee. The Spring Conference is scheduled for the Marriott in West Des Moines. IASFAA is in negotiations with the Holiday Inn in downtown Waterloo for fall of 2002 and will have confirmation in the upcoming weeks if that location and dates will work. Curt is looking into an Ames location for the spring of 2003.

Michelle Dunn reported for the Sponsorship committee. Michele gave a hearty thank you to the sponsors. Without their help IASFAA would not be nearly so successful.

Past President Tim Kremer had no report.

President Laurie Wolf reported there is a summary of the summer membership questionnaire in each conference packet. She also reported 18 members attended the NASFAA Conference in Nashville, and 36 members attended MASFAA in Chicago. MASFAA will be held in Detroit next year. IASFAA Executive Council will have a day-long retreat on December 7. The topics for discussion include: long range planning, future NASFAA training, frequency of conferences, formal audit of IAFAA accounts, and legislative initiatives.

President Elect Lois Mulbrook reported it is time to start thinking about next year's election of officers. Nomination forms will be coming out in December. On this form you will be able to submit names of those individuals that you feel are well qualified to serve as officers of IASFAA. The Nominations and Elections committee will then develop a slate of candidates based on your nominations. The election takes place in February. The following offices need to be filled: President-elect, Vice President, Treasurer, Secretary, and Delegate-at-large.

Vice President Jane Haugland had no report.

Secretary Connie Jensen had no report.

Delegate Tracy Havener had no report.

Delegate Julie Molenburg had no report.

Delegate Mike Epema had no report.

LeeAnn Valentine reported for the Membership Task Force. The recently formed membership task force has been charged with the task of collecting information on membership options and providing possible recommendations to increase involvement in our organization. They will be surveying current IASFAA members and non-members in an attempt to determine if any membership decision patterns exist. They also plan to survey members of other associations that might have some benefit of becoming members of IASFAA. In addition, they may develop surveys to collect membership policies from other related organizations such as MASFAA and NASFAA and compare to those offered by IASFAA.

Old Business – none

New Business – **Steve Loven moved that the Lifetime Achievement Award be renamed the John Heisner Lifetime Achievement Award. Tim Fitzgibbon seconded the motion. The motion carried.**

Other Business – none

Don Duzik motioned to adjourn the meeting. Tim Kremer seconded the motion. The motion carried. The meeting adjourned at 11:10 a.m.

Respectfully Submitted,

Connie Jensen
Secretary