



October 27-29, 2021 | The Hotel at Kirkwood Center | Cedar Rapids

The Hotel at Kirkwood Center
7725 Kirkwood Blvd. SW
Cedar Rapids, IA
Phone: 855-516-1090

Exhibitor Information

The exhibit area will be located in Ballroom A.
Exhibit Table - 6' x 18" with linen, available at no cost
Exhibit Setup Time – Thursday, October 28, 7:30 – 9:30 A.M.
Exhibit Breakdown Time– Thursday, October 28 after last Exhibitor break
Exhibit Fees - Conference Exhibit Fee - \$250 (no charge for wireless)

Specific Conference Information

- *The activities on Thursday, October 28th begin with breakfast at 7:30 and IASFAA Business meeting at 8:30.
- *A Business Officers networking opportunity is scheduled from 9:30 to 10:00. Exhibitor introductions will be made during this session.
- *There will be a rolling PowerPoint of Exhibitors names/logos during meals and general sessions
- *Two Exhibitor breaks are scheduled for Thursday with one in the morning and one in the afternoon.

Shipping & Receiving

Exhibitors may ship materials to the hotel no more than 3 working days prior to the conference. A storage fee of \$3/day, per box, will be applied to any material shipped earlier than 3 days prior to the conference. Boxes left on premises for longer than one week after departure without shipping instructions will be discarded.

Boxes must be marked with your company's name and date of the conference. They can be shipped to:

The Hotel at Kirkwood Center
Attn: Mary Van Houten
7725 Kirkwood Blvd SW
Cedar Rapids, IA 52404

Shuttle Service

There is a complimentary hotel airport shuttle. If you need a shuttle contact the hotel directly to make arrangements.

If you have any questions or concerns, please contact Barb or Kylee.

Barb Badger, Exhibitor Relations Chair
Des Moines Area Community College
515-964-6887
bjbadger@dmac.edu

Kylee Klommhaus, Exhibitor Relations Co-Chair
Southwestern Community College
641-782-1455
klommhaus@swcciowa.edu