PROGRAM COMMITTEE MEETING

JANUARY 16, 2013

Attendees: Kristi Fuller, Amy Gaffney, Pam King, Brittany Peterson, Mary Jacobsen, Sara Harrington, Molly Weber, Beth Rinderknecht, Heather Gaumer, Chad Olson, Karen Snyder, Chris Ditter, Shelly Brimeyer, Tracie Pavon, Jennifer Schroeder, Gary Adams

GOAL: To have program session in final form and published by end of February

THEME: Got cabin Fever? Escape to IASFAA!

**ASSIGNMENT: Gary will communicate to Tara Kamin for design ideas needed for website updating**

CHARITY: Related to emergency training or emergency services like the unfortunate shooting of a financial aid officer in Missouri January 2013. Silent auction for charity selected, and pass the jar for the Missouri FAO and his family.

**ASSIGNMENT: Chris D and Brittany will explore local charitable organizations. Silent auction will be held in Northwoods ballroom to ensure traffic, etc…  Debbie Murphy assigned silent auction logistics.**

ENTERTAINMENT: “Cabin fever game night” variety of board games [Pictionary, Yahtzee, Trivial Pursuit, BINGO, Apples to Apples, cards, Sequence, Guesstures, darts are suggestions] \* Key to have facilitator for each of the games and have at the ready so people are encouraged to actually participate; \* Snacks (popcorn, e.g.), cocoa suggested to go with theme.

**ASSIGNMENT: Heather will inventory what games are in the IASFAA game box. Chad has big pads of paper for Pictionary or score keeping, etc… Gary, Brittany, Shelly will plan logistics for the night. Have music in background. Chad checking to see if we can use IPOD to hook up to hotel system.**

PRE-CONFERENCE WORKSHOP: VIRT [Violent Incident Response Training] presented by local emergency services

**ASSIGNMENT: Chad O confirmed we will able to offer this from 2 – 5 the day prior. Working out room details and registration costs, etc…**

PRESENTATION TEMPLATE: We now have an IASFAA PPT Template for use by our presenters. **Some exceptions – Fed, state of Iowa, business solutions sessions.**

**ASSIGNMENT: Moderators will provide this to presenters to use.**

HOTEL REGISTRATION: $99 night, no online registration options, must call hotel directly**. March 13th deadline to register.**

**ASSIGNMENT: make sure website reflects this info and “save the date” message includes this.**

**SPECIAL GUESTS: Megan McClean (NASFAA): Brice Baumgardner (state exchange from MO), Dave Bartlett (ED)**

**SESSIONS:**

**NASFAA** -- Megan McClean, Director of Policy from NASFAA attending, Heather will check to see how many sessions she is willing to present (we would love 3). Preferred sessions –NASFAA Update AND 1) Making sense of Consumer Disclosure Proposals, 2)Advocacy and you; (3rd option federal budget 101)

**ASSIGNMENT: Heather will contact her to ask how many sessions she is willing to present, and find out what expenses IASFAA is responsible for.**

**TOTAL list of sessions:**

1.       Consumer Info – NASFAA presenter  ASSIGNED to Heather

2.       Advocacy and You - NASFAA presenter  ASSIGNED to Heather

3.       High school Counselor panel – Steve Loven  ASSIGNED TO Kristi F

4.       Data manipulation -MarcHendel    ASSIGNED TO Shelly B

5.       R2T4 – ASSIGNED TO Beth R – explore a panel of school people for discussion(Gary will ask DMACC, Shelly B check with Kim at NICC, perhaps include the Missouri association president. Heather will ask him)

6.       Loan Repayment  - ASSIGNED TO  Pam King will work with other Servicers

7.       Verification and “unusual enrollment flags” – ASSIGNED TO Karen panel discussion (Cindi R is one suggestion)

8.       Default aversion & other misc loan issues– ASSIGNED TO Traci to work with Dave B (counseling tools)

9.       Peer-to-Peer Direct loan discussion – ASSIGNED TO Chad O

10.   PLUS Processing - ASSIGNED TO Traci to work with Dave B

11.   Pivot tables – Ean Freels (SECC) ASSIGNED TO Sara Harrington

12.   Real Life Zone – Amy Gaffney ASSIGNED TO Amy G

BACK UP SESSION IDEAS a) Business office and financial aid relationship, strategies to a successful exchange [ Heather] b) Supervisor training [Sara H]

GENERAL SESSION IDEAS:

1.       Speaker on Poverty and how to recognize and break barriers

**ASSIGNMENT: Pam K and/or Mary J find out what the MO speaker costs/availability. : ALL check back in your campus, towns for a potential speaker on the matter. Mary J will follow up with Debbie Scholz (ICAN) as she has many connections to relevant organizations.**

**2.       Fed Update – Dave B**

**3.       NASFAA Update – Megan M from NASFAA**

**Moderator packets – ASSIGED TO Kristi will ask Janet at Hawkeye CC of she will do again.** Suggested no paper eval forms at all, only one online eval, suggest people make notes in program booklets for remembering thoughts .

**ASSIGNMENT: Ask Debbie M to update eval forms**

**Registration table – Kristi will ask Kathie**

**Decorations – Shelly B**