**Meeting Minutes**

**Community Outreach Teleconference**

**Thursday, September 17, 2009**

Jennifer Schroeder, Erin Schwartz, Suzanne Lowman, Michelle Dunne, Karla Gilson,

Jennifer Sassman, Kristi Fuller

* Jennifer and Erin met with Greg Royer, the counselor at Woodbury Central Schools on Tuesday to discuss the upcoming Reality Store.
* We will be working with 8th and 9th grade classes this year. The school is planning some of their math curriculum around the topics of the Reality Store so we will be taking students out of their math classes.
* The event will begin at 9 and we should be done by 2. The 8th graders will go through from 9-10:30 and 9th graders will go through from 10:45-12:15. The 8th grade has 53 students; the 9th grade has 47 students.
* The school has tables and chairs for us to use. There are a few of us from ISU traveling up the night before and we will set up that evening. If you are in the area and want to help we should be there around 6:30.
* Jennifer will provide the principal with a letter to the parents about the event and asking the students to bring their own calculator if they have one. We will provide everything else for the students. Erin Schwartz has contacted the Moville Record about running a small piece before the event and the news paper wants to send a reported down the day of to take pictures and get the students’ reactions so he can print something after the event.
* Volunteers - we currently have 13 volunteers. The guidance counselor and principal stated that we could have some of their junior/senior NHS or council students help that day if necessary. They said they could spare 10-15 students possibly. We do not want to have to use their students if possible but we will let the school know a week in advance if we do need their students to help. Continue to solicit volunteers. Jennifer will send another email request, Carol Bogaard has the NW Iowa Roundtable tomorrow and Michelle Dunne will mention it at the Golden Circle meeting next week.
	+ I spoke with Chad Olson about volunteers. Moville is about 2 hours and 45 minutes from Ames, approximately 31/2 hours from Des Moines. Since it is such a long drive and volunteers may not be able to drive in that morning, IASFAA would reimburse hotel room expenses if necessary for those traveling from far away as long as the room is shared. If the room is not shared the occupant would be asked to cover half of the cost, the other have would be reimbursed. If this is something you are interested in doing, please speak with me, there will be reimbursement forms available the day of the event as well. I currently have a room reserved in Sioux City at the Comfort Inn. Sioux City is approximately 20 miles west of Moville along Hwy 20.
	+ I will send a list of volunteers out before the event so people can arrange car pooling or room sharing if necessary.
* We will meet in Des Moines on Monday September 28th at 1:00 to stuff bags. The entire committee is not necessary. Suzanne Lowman has sent information.
* Volunteers will be asked to wear dress pants/khakis and their school/employer shirt.
* We have found new cost of living and new salary numbers, there were some significant changes and we are updating that information.
* Watch your emails for more information and updates as we get even closer to the event.