

March 21, 2007 Business Meeting notes
Submitted: April 30, 2007

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IASFAA EXECUTIVE COUNCIL BUSINESS MINUTES - Approved

March 21, 2007

President Robin Fisher called the meeting to order at 1:15 p.m.

Members of the Executive Council present were: Gary Adams, Nancy Ankeny, Jeannie Barness, John Beneke, Shelly Brimeyer, Todd Brown, Matt Brown, Clare Campbell, Michele Dunne, Brenda Easter, Robin Fisher, Amy Gaffney, Natalee Girardi, Ellen Gukeisen, Tammy Hansen, Ann Heisler, Mary Jacobson, Wille Larpenteur, Joan Meyer, Paula Mitchell, Pam Perry, Jen Sassman, Aaron Steffens, Gretchen Zimmermann.

Robin Fisher requested a motion to approve or correct the February 6, 2007 Executive Council meeting minutes. Clare Campbell made the motion to accept the minutes as written. Brenda Easter seconded the motion. Motion carried.

Treasurer's Report: Gretchen Zimmerman/Clare Campbell

Payments for the conference are coming in steadily. There were a few outstanding payments that need to be received for Fall Training, the Drive-in Workshop, and Dues. All parties have been notified. No further items to report.

Brenda Easter made a motion to accept the treasurer's report. Pam Perry seconded the motion. Motion carried.

OFFICERS REPORTS:

Past President: John Beneke- No Report

President: Robin Fisher – No Report

President Elect: Aaron Steffens

A major function of the President-Elect position is to conduct nominations and elections. I was pleased that all nominees agreed to run for office and we did not have to seek additional nominees. Nominees were thanked as a part of my report. The membership was congratulated for a voter turnout in excess of 50% of all voting members. The election results were as follows:

President-Elect: Michele Dunne, Grandview College

Vice President: Chad Olson, Iowa State University

Secretary: Shelly Brimeyer, Loras College

Treasurer-Elect: Chris Ditter, Drake University

Delegate-At-Large: Tracy Sleep, Southwestern Community College

Vice President: Pam Perry – No Report

Secretary: Michele Dunne – No Report

Delegates: Gary Adams, Brenda Easter, Jean Vander

Delegates have been working on fact book. They are ready to update after by-law change. They are working with Nancy to make sure all forms are on the website.

ICSAC REPORT: Brenda Easter

Brenda Easter encouraged members to attend the Commission's conference session for an update on state legislative issues. She mentioned that it has been especially busy legislative year at the state and federal levels.

COMMITTEE REPORTS:

Associate Members: Amy Gaffney /Faye Heykants

The year end summary is done. It's been a slow year, but a goal for next year is to see how the members can get more widespread in community involvement. Also consider what associate members may need from IASFAA. Charity events are ready for the conference.

More involvement in the community will only elevate our professionalism in a more outwardly way to gain back trust.

Awards: Paula Mitchell/Ellen Gukeisen

The past couple of months have been extremely busy for this committee. After soliciting nominations from IASFAA members and Executive Council, committee members Amanda Dunn, Tammy Hansen, Ellen Gukeisen, Robin Fisher, and I have reviewed nominations for all awards with the help of Jean VanderWert. The winners of IASFAA awards presented at the Spring, 2007 conference were: John Heisner Memorial Lifetime Achievement - Robin Fisher; Distinguished Service - Paula Mitchell; Meritorious Service - Beth Oakes and Cindy Seyfer; Outstanding New Contributor - Janet Rampulla; and Outstanding Committee Member - Wilene Larpenteur. Robin Fisher presented the President's Award to Jean VanderWert and Aaron Steffens presented Robin Fisher with the Presidential Award. Years of Service Certificates were presented at this conference and we met our Student Success Story of the Year winner, Donna Nichols from Luther College.

By-Laws –Delegates

Delegates are ready to make any change to the By-laws as approved by the association.

Community Outreach: Kristi Fuller/Tammy Hansen

The community outreach committee has held a couple of events including on February 21st College For A Day event where we took 20 students from Youth Homes of MidAmerica from Johnston to the DMACC campus in Ankeny for a campus visit. The day was a great success and the students really enjoyed the experience. We also put on an event for the Boys and Girls Club in Des Moines called Make Now Count for 7th and 8th grade students.

We will be holding a reality store in Oskaloosa in the fall. The date is yet to be determined as we are waiting for the school to get their calendar set. We are going forward with ordering backpacks for this event now.

Electronic Services: Nancy Ankeny

The website is up and running and going well. I encourage the job posting on the website. There will be a training session for committee chairs. Some features are functional, some are not. If you find something not working let Nancy know as soon as possible. Gretchen reported we are a little over budget on the electronic services line item partially due to additional expenses to add forms after the initial implementation. We need to think about dismantling the UNI list service and rely on the new website listserv functions. It was suggested the non-members on the UNI listserv be contacted to let them know they are invited to be members of IASFAA to have access to the website listserv. Executive council distribution list should be set-up as a committee. Nancy will announce the end-date for the UNI listserv during her report at the business meeting tomorrow.

Federal and State Issues: Matt Brown/Todd Brown

The Federal and State Issues Committee accomplished two main projects during the 2006-07 academic year.

1. Planned and coordinated the annual Visit the Hill Day 2007.

Our main role in the event was the Financial Aid interest session. Based on feedback from the previous year when we had a panel of FAO's and college students, we were able to diversify our panel to include a high school student and parent of two recent college graduates, in addition to a college student. The panel discussed access to college and who and what has helped them be successful from each of their perspectives. Valuable feedback on this year's event supports the idea of modifying Visit the Hill Day to be more financial aid focused in 2008, perhaps by partnering with the Community College community that has a similar gathering of FAO's and students at the Capital each February.

2. Arranged for Larry Z. from NASFAA to attend the Spring Conference and provide our association with a valuable and timely Washington update. We began this project in November/December in order to secure his attendance for our mid-March conference.

Finance: Robin Fisher – No Report

Mentoring Task Force: Mary Jacobsen/Ann Heisler

Main event for MTF is accommodating newcomers. We had 34 newcomers at the conference. Thanks to everyone who mentored. Our next event will be the regional sessions later this Spring.

Newsletter: Michele Dunne/Joan Meyer

Two newsletters were done. Thanks to Heather Doe for all of her

help. Joan Meyer is looking forward to serving as the Newsletter Chair for the next year.

Professional Development: Wille Larpenteur/Chad Olson

Goals: Our goals were to have attractive/educational topics for workshops and training events. Additionally, we wanted to give back to the membership by providing first-timer scholarships and cost for NASFAA training materials—one per every school in IA.

Committee Sponsored Events/Activities:

Support Staff Workshop provides networking and training opportunities for FA and Admission staff that might not attend other professional meetings related to their working environment.

Leadership Retreat provides an opportunity for IASFAA members' personal growth and development. (These two events are offered every other year respectively.)

NASFAA training provides the opportunity have in-depth training on regulations and is generally offered in conjunction with our fall conference.

Director's Drive-In workshop is an opportunity for FA directors or their office representatives to talk about issues in their offices, reauthorization, ethics, and any current topic relevant to the distribution of FA.

Highlights/Notable changes: NASFAA training was a challenge with MASFAA in lieu of our regular fall conference, however, as it turned out, it was very well attended due to the DOE training the day before. Pairing these types of events in the future would be recommended when possible. July support staff workshop proved to

be a good time for both Admissions and FA.

Challenges faced: Support staff workshop location was almost not big enough. Be sure to book event far enough in advance to ensure enough space is reserved, especially for lunch. Having the workshop in the summer proved to be a good time for both Admissions and FA. Room temps and space was the most reported in the feedback. Some institutions didn't send anyone because they felt not enough relevant FA topics were on the agenda. Suggest that more specific sessions be offered for each office staff as well as general ones for both to attend.

Recommendations for next year's committee: Have receipt book available at all functions for those paying with cash and registering for an event the day of offering.

Program: Shelly Brimeyer/Jen Sassman

As of today, there are 156 registered for the conference. We are still under budget because the conference hasn't taken place yet.

Once all expenses are finalized, I will submit the year end summary. There are 3 requests for conference registration refunds for the council to vote upon for either partial or full refunds.

The committee should be commended for the phenomenal work they did on coordinating 12 interest sessions and 3 general sessions. We are confident the conference will be successful!

School Relations: Natalee Girardi

The school relations committee will be looking into doing our

annual high school counselor training over a webinar format. The commission will purchase the software needed during the next state fiscal year that begins July 1st.

Site Coordinating: John Beneke

The fall conference is being finalized but appears to be November 7 – 9 at Coralville Marriott. There are no spring dates or locations yet to be announced.

Sponsorship: Jeannie Barness

We have 14 exhibitors/sponsors this year for the conference. For corporate sponsorship, we have 3 at the gold level, 3 at the silver level, and 5 at the bronze level. Some exhibitors and sponsors are new to our association, as I reached out to other organizations for their support.

OLD BUSINESS: None

NEW BUSINESS:

Get your year-end reports to Robin Fisher. Review information coming out of New York Attorney General's Office. We have special quests Brad Gamble, Vicki Crupper, MASFAA's President, Larry Z, & Bev Schroeder from Senator Harkin's Office. Email Aaron Steffens dates that will not work for June summer retreat.

Addendums

A motion was made by Brenda Easter to increase the mileage reimbursement from 44.5 cents per mile to 48.5 cents per mile

effective March 21, 2007. Jobyna Johnston seconded the motion.

Motion carried.

Robin Fisher made a motion to refund conference charges at 100% for Rob Langel, who submitted request on 3-13-07; for Danelle Johannsen who submitted request on 3-19-07 and had staffing/illness issues; and for Chad Olson who submitted a request on 3-19-07 who had family member hospitalization. John Beneke seconded the motion. Motion carried.

John Beneke made the motion to adjourn the meeting. Aaron Steffens seconded the motion. Motion carried.

Meeting adjourned at 3:40 p.m.

Respectfully submitted,

Michele Dunne

2006-2007 IASFAA Secretary